

Dear Parent / Carer

We would like to invite you to school on Thursday 9th November for Year 11 Parents Evening. The evening starts at 5.00pm with the last appointment being at 7.00pm.

This evening is one of the most important in the school calendar as well as in your child's school career, as you will be able to talk to subject teachers to find out how your child is progressing.

There will also be opportunity for you to find out if there is anything else they need to be focusing on, if they have coursework outstanding, what results they are forecast to achieve in their final exams and what revision they should be doing. It is also an opportunity for you to ask any questions or raise any concerns.

Once you return the reply slip below, your child will be given a sheet to make appointments with their subject teachers. **If you are not able to attend, please still return the reply slip so we can ensure you have received this invitation.**

We are looking forward to seeing you on the 9th November.

Yours faithfully

Mrs C. Dos-Anjos
Head of Year 10&11

Please return to Mrs Dos-Anjos by Tuesday 7th November.

Child's Name _____ Tutor Group _____

I will / will not be attending parents evening on Thursday 9 November

Signed: _____ parent/carer